

Alternative Spring Break

Student Team Leader

Position Description

Open to: Undergraduate or Graduate Western students. Student team leaders will be selected based on application, carousel performance, and previous volunteer/community service learning and leadership experience.

ROLE

- To work in collaboration with 1 or 2 Staff/Faculty/Graduate Student Team Leaders to guide and facilitate 8-22 participants through the Alternative Spring Break experience.
- Assist with various aspects of the program including facilitating activities in the pre-departure sessions, leading a group of students for ASB Serves, preparing the team for the ASB experience during Reading Week in February or Summer Break in May, leading structured reflection activities and evaluating the program.

CORE RESPONSIBILITIES

- Work collaboratively and maintain regular communication with trip co-leaders and the Global Experiential Learning Coordinator
- Participate in Team Leader training
- Design and deliver pre-departure team time sessions to prepare student participants for all aspects of the experience (in collaboration with the Global Experiential Learning Coordinator)
- Assist in facilitating ASB Pre-Departure Sessions
- Assist in facilitating post-ASB workshop
- Coordinate team socials; it is recommended to have two socials - one before the December break and one before departure
- Participate in ASB Serves as a Team Leader
- Assist in preparation of reflection materials for the ASB experience
- Facilitation of reflection activities during the ASB experience
- Willingness to be an active participant from application submission to completion of the ASB experience (October 2018 – March/May 2019)
- Commitment to following all safety guidelines as presented by program coordinator, and team leader(s)
- Understand that all ASB experiences are substance free. Participants and team leaders will not consume alcohol or drugs during the experience and/or purchase any of these items to bring back into Canada
- Complete evaluation and summary reports at the conclusion of the program

REMUNERATION

Student Team Leaders will receive an honorarium of \$200 toward the cost of their ASB experience.

TIME COMMITMENT

Student Team leaders will be expected to commit a significant amount of time in facilitating this experience for students (before, during and after Spring Reading Week or the Summer May experience). Please note that the dates below are tentative and might change – you will be notified of any changes in advance by the ASB Program Coordinator.

- Participation in the Student Team Leader Carousel (Sunday, October 21, 2018) (2 hours)
- Groundwork Meeting (Tuesday, November 27, 2018) (2 hours)
- Team Leader Training (every other Wednesday from 4:30-6:00 between November 7, 2018-February 6, 2019 for a total of 7 sessions)
- Foundations for International Mobility and Engagement (Online learning through Western International)
- Community Engaged Learning workshop (2 hours)
- Two Trip team social (Team Leader/Student Team Leader organized) (1-3 hours)
- ASB Serves (Week of January 14-18, 2019) (3-4 hours)
- Choice of 2 pre-departure workshops (date and times can vary – 1.5-3 hours each)
- Pre-trip meeting with the Global Experiential Learning Coordinator (February 11-15, 2018) (1 hour)
- ASB experience (1 week, 12 days or 2 weeks depending on the experiences)
- Post-trip workshop (Sunday, March 3, 2018) (3 hours)
- ASB Showcase (TBD)

QUALIFICATIONS

- Western student
- Previous experience with community engaged learning (ASB, Western Serves, community volunteer positions, etc.)
- Leadership and facilitation skills and experience
- Excellent communication, interpersonal and group processing skills
- Strong problem solving skills and ability to stay positive and flexible
- Ability to be an ambassador for Western University, promoting positive values and leaving a positive impression with all participants

*All Student Team Leader applications are due online through CareerCentral by **Friday, October 5, 2018**. We encourage you to attend an information session to learn more about the program. Applicants who are not selected for the student team leader role will have the opportunity to complete a find more information about completing an application.*